

Privacy Policy

This is the privacy policy of Clark Foyster Wines Ltd.

Clark Foyster Wines Ltd is an importer and distributor of wines. Our company is registered in England and Wales (company number 2932943).

We are committed to protecting your privacy and ensuring the confidentiality of the personal information we collect.

Introduction

This privacy notice sets out the way we process your information and details our privacy policy. We will always refer to this privacy policy when we ask you for your consent. We'll keep this policy updated on our webpage to show you all the things we do with your personal information so that you can be confident when sharing your information with us that it will be only used for what we say here.

How we use personal information

Personal information provided to us will be used for the purposes outlined at the time of collection or registration in accordance with the preferences you express.

Personal data collected and processed by us may be used for the following purposes:

Fulfilment of orders for goods and services requested

Research and statistical analysis

Communication about new products and events that we think may be of interest to you

To tell you about special offers

Ensuring all marketing communications you receive from us are relevant, such as tailoring messaging to our existing customers and potential customers and to our suppliers.

Personal data collected and processed by us will not be shared with third parties.

You are always in control of how we communicate with you. You can update your choices by contacting the address in section 7 below.

Your Marketing Permissions

Clark Foyster Wines Ltd always upholds your choices about what type of communications you want to receive and how you want to receive them. However there are some communications that need to happen regardless of your marketing preferences. These are what we would describe as essential communications to fulfil our promises to you as a buyer of goods or services from the Clark Foyster Wines Ltd.

Retention

We will retain your personal information for as long as you have an active relationship with Clark Foyster Wines Ltd and to comply with our legal obligations in relation to matters such as accounting rules. If you cease to have an active relationship with us or request to receive no further contact, we will also retain some basic information in order to avoid sending you unwanted materials in the future, and to ensure that we don't accidentally duplicate information.

Consent

When we request your consent, we will ensure always that you are as fully informed as possible at the time on what we do with your personal information, with whom it may be shared and how long we will keep it. This is in line with the requirements of the current Data Protection Act and other relevant legislation.

Accessing your personal data held by Clark Foyster Wines Ltd

You have the right to ask us, in writing, for a copy of all the personal data held about you (this is known as a 'subject access request') upon payment of a fee of £10.

A copy will be sent to you as soon as possible but this will not be later than 40 days after your request.

If you would like to access your personal data held by us, please apply in writing to:

Data Protection Officer

Clark Foyster Wines Ltd

42B The Broadway

London W5 2NP

Updating and amending your personal information

If, at any time, you want to update or amend your personal data or preferences please write to:

Clark Foyster Wines Ltd

42B The Broadway

London W5 2NP

For alternative communication methods, please check our contact us page.

Verification, updating or amendment of personal data will take place within 28 days of receipt of your request.

Links to third party websites

This privacy policy applies solely to the personal data collected by Clark Foyster Wines Ltd and does not apply to third party websites and services that are not under our control.

We cannot be held responsible for the privacy policies of third party websites and we advise users to read the privacy policies of other websites before registering any personal data.

Data Security

Clark Foyster Wines Ltd has in place physical, electronic and managerial procedures to safeguard and secure the personal information we collect.

We do use external 'data processors' to manage events, record business meetings and contacts, and hold email mailing lists. All of our data processors have provided statements on how they keep your personal data safe and secure in compliance with the General Data Protection Regulation (GDPR) 2018.

All our employees and data processors who have access to, and are associated with the processing of, personal data are legally obliged to respect the confidentiality of our visitors' and supporters' personal data.

Legal Requirements

We keep your personal information only for as long as required to comply with legal and tax requirements and accounting rules. Where your information is no longer required, we will ensure it is disposed of in a secure manner.

What this privacy notice tells you and how it is updated

This privacy notice will hold the latest information regarding our privacy policy and we will refer to it when we ask you for your consent. The notice will be updated from time to time to reflect any relevant changes in legislation or related good practice. This privacy notice was last updated in March 2018.